



Republic of the Philippines  
**MINDANAO UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
 Lapan, Cagayan De Oro City

**COLLEGE OF SCIENCE AND TECHNOLOGY EDUCATION**

**Bachelor in Public Administration  
 Implemented SY 2010-2011**

SUBJECT CODE	DESCRIPTIVE TITLE	H O U R		U N I T		PRE-REQUISITE	CO-REQUISITE
		LAB	LEC	LAB	LEC		
<b>1ST YEAR - 1ST SEMESTER</b>							
PA10	Introduction to Public Administration	0.0	3.0	0.0	3.0	3.0	
MATH10	Fundamentals of Mathematics	0.0	3.0	0.0	3.0	3.0	
ENGL11	Study and Thinking Skills	0.0	3.0	0.0	3.0	3.0	
SS10b	New Constitution & Local Government Code	0.0	3.0	0.0	3.0	3.0	
SOCIO10	Introduction to Sociology	0.0	3.0	0.0	3.0	3.0	
PD10	Essence of Personality	0.0	1.0	0.0	1.0	1.0	
NSTP10a	ROTC1	0.0	0.0	0.0	3.0	3.0	
NSTP10	ROTC/CWTS/LTS 1	0.0	3.0	0.0	3.0	3.0	
NSTP10b	CWTS 1	0.0	0.0	0.0	3.0	3.0	
		0.0	19.0	0.0	25.0	25.0	
<b>1ST YEAR - 2ND SEMESTER</b>							
PA11	Philippine Administrative Thought & Institution	0.0	3.0	0.0	3.0	3.0	PA10
LAW10	Principles of Law	0.0	3.0	0.0	3.0	3.0	
MATH13	College Algebra	0.0	3.0	0.0	3.0	3.0	
ENGL20	Writing Across Disciplines	0.0	3.0	0.0	3.0	3.0	ENGL11
HUM11b	Logic & Ethics	0.0	3.0	0.0	3.0	3.0	
SOCIO11	Contemporary Philippine Society	0.0	3.0	0.0	3.0	3.0	SOCIO10
PD20	Social Graces & Social Relations	0.0	1.0	0.0	1.0	1.0	PD10
NSTP20a	ROTC 2	0.0	3.0	0.0	3.0	3.0	
NSTP20b	CWTS2	0.0	3.0	0.0	3.0	3.0	NSTP10
		0.0	25.0	0.0	25.0	25.0	
<b>2ND YEAR - 1ST SEMESTER</b>							
PA12	Management of Organization	0.0	3.0	0.0	3.0	3.0	PA10
PA13	Public Personnel Administration	0.0	3.0	0.0	3.0	3.0	PA10
ACTG15	Introduction to Financial Accounting	0.0	3.0	0.0	3.0	3.0	MATH10
MGMT11	Management principles	0.0	3.0	0.0	3.0	3.0	
ENGL30	Speech & Oral Communication	0.0	3.0	0.0	3.0	3.0	
PSYC10a	General Psychology & Filipino Values	0.0	3.0	0.0	3.0	3.0	
ELECT10	Public Service, Ethics & Accountability	0.0	3.0	0.0	3.0	3.0	PA10
		0.0	21.0	0.0	21.0	21.0	
<b>2ND YEAR - 2ND SEMESTER</b>							
PA14	Technique in Personnel Management	0.0	3.0	0.0	3.0	3.0	PA12, PA13
PA15	Public Fiscal Administration	0.0	3.0	0.0	3.0	3.0	PA10
EC10	Microeconomics	0.0	3.0	0.0	3.0	3.0	
PL10	Introduction to Political Science	0.0	3.0	0.0	3.0	3.0	
CHEM10	General Chemistry 1	0.0	3.0	0.0	3.0	3.0	
SS30	General Economics, Taxation & Agrarian Reform	0.0	3.0	0.0	3.0	3.0	
RES11	Fundamentals of Research	0.0	3.0	0.0	3.0	3.0	
ICT 10	Information Communication Technology	3.0	1.0	1.0	2.0	3.0	
		3.0	22.0	1.0	23.0	24.0	

SUBJECT CODE	DESCRIPTIVE TITLE	H O U R		U N I T		PRE-REQUISITE	CO-REQUISITE
		LAB	LEC	LAB	LEC		
<b><u>3RD YEAR - 1ST SEMESTER</u></b>							
PA16	Public and Program Administration	0.0	3.0	0.0	3.0	3.0	PA10
PA17	Office Policy and Systems Management	0.0	3.0	0.0	3.0	3.0	PA12
EC11	Macroeconomics	0.0	3.0	0.0	3.0	3.0	EC10
MATH20	Elementary Statistics	0.0	3.0	0.0	3.0	3.0	
ENGL41	Technical Writing & Correspondence	0.0	3.0	0.0	3.0	3.0	ENGL20
ENGL54	Culture, Arts & Literature	0.0	3.0	0.0	3.0	3.0	
ELECT20	Civil Service Law, Ethics and Accountability	0.0	3.0	0.0	3.0	3.0	PA10
		<u>0.0</u>	<u>21.0</u>	<u>0.0</u>	<u>21.0</u>	<u>21.0</u>	
<b><u>3RD YEAR - 2ND SEMESTER</u></b>							
PA18	Public Accounting and Budgeting	0.0	3.0	0.0	3.0	3.0	ACTG15, PA15
PA19	Tools for Policy Analysis	0.0	3.0	0.0	3.0	3.0	PA16
PA20	Administrative Law	0.0	3.0	0.0	3.0	3.0	PA10, LAW10
PA21	Special Topics in Public Administration	0.0	3.0	0.0	3.0	3.0	PA12, PA13, PA15
ENGL32	Rhetorics, Argumentation & Debate	0.0	3.0	0.0	3.0	3.0	
ENV110	Environmental Science	0.0	3.0	0.0	3.0	3.0	
RS11	Methods of Research in Public Administration 1	0.0	3.0	0.0	3.0	3.0	RES11, MATH20
		<u>0.0</u>	<u>21.0</u>	<u>0.0</u>	<u>21.0</u>	<u>21.0</u>	
<b><u>4TH YEAR - 1ST SEMESTER</u></b>							
PA22	Public Administration and Economic System	0.0	3.0	0.0	3.0	3.0	EC11
PA23	Local Government and Regional Administration	0.0	3.0	0.0	3.0	3.0	SS10b
PA24	Program and Project Development and Management	0.0	3.0	0.0	3.0	3.0	PA16
PA25	Community Organizing	0.0	3.0	0.0	3.0	3.0	
SS20a	Rizal's Life, Works & Writings	0.0	3.0	0.0	3.0	3.0	
RS12	Methods of Research in Public Administration 2	0.0	6.0	0.0	6.0	6.0	RS11
		<u>0.0</u>	<u>21.0</u>	<u>0.0</u>	<u>21.0</u>	<u>21.0</u>	
<b><u>4TH YEAR - 2ND SEMESTER</u></b>							
PA27	Internship in Government Administration	40.0	12.0	0.0	12.0	12.0	
		<u>40.0</u>	<u>12.0</u>	<u>0.0</u>	<u>12.0</u>	<u>12.0</u>	