



University of Science and Technology of Southern Philippines
C.M. Recto Avenue, Lapanan, Cagayan de Oro City 9000 Philippines
Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPs Website/Conspicuous Place at the Procuring Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Approved Budget for the Contract	Mode of Procurement
RFQ Shopping-013a-2017	Please see details below	Please see details below	Shopping of ink and toner for common office supplies of USTP.	₱223,898.70	Shopping - Section 52.1b, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on September 4, 2017 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(sgd)
ATTY. DIONEL O. ALBINA
BAC Chairman



University of Science and Technology of Southern Philippines

C.M. Recto Avenue, Lapanan, Cagayan de Oro City 9000 Philippines

Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696

Date: September 1, 2017

Quotation No.: RFQ-Shopping-013a-2017

Name of Project: Procurement of ink and toner for common office supplies of USTP.

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than September 4, 2017 at 12:00 noon. Please enclosed in a sealed envelope.

(sgd)
 Atty. DIONEL O. ALBINA
 BAC Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPIS REGISTRATION

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	3	box	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	1,053.97	
2	1	piece	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	3,100.24	
3	3	piece	FLASH DRIVE, 16GB, USB 2.0, plug and play	213.93	
4	2	unit	MOUSE, optical, USB connection type	140.58	
5	35	cart	INK CART, CANON PG-740, Black	829.40	
6	20	cart	INK CART, CANON CL-741, Colored	1,101.67	
7	18	cart	INK CART, EPSON C13T6664100 (T6641), Black	280.28	
8	18	cart	INK CART, EPSON C13T664200 (T6642), Cyan	280.28	
9	18	cart	INK CART, EPSON C13T664300 (T6643), Magenta	280.28	
10	18	cart	INK CART, EPSON C13T664400 (T6644), Yellow	280.28	
11	11	cart	INK CART, HP CN692AA, (HP704), Black	394.68	
12	5	cart	INK CART, HP CZ107AA, (HP678), Black	394.68	
13	3	cart	INK CART, LEXMARK 10NO217 (#17), Black	1,103.96	
14	3	cart	INK CART, LEXMARK 10NO227 (#27), Colored	1,315.60	
15	2	cart	TONER CART, HP CB435A, Black	3,083.08	
16	7	cart	TONER CART, HP CB436A, Black	3,540.68	
17	2	cart	TONER CART, HP CE278A, Black	3,426.28	
18	15	box	Carbonated COMPUTER CONTINUOUS FORMS, 4ply, 11" x9-1/2", 1, 000 sheets/box	715.00	
19	5	pcs	Ink Cartridge Canon CL-40	1,375.00	
20	6	pcs	Ink Cartridge Canon CL-41	1,705.00	
21	1	btl	Ink compatible to EPSON L200	495.00	
22	18	btl	Ink Bottle, EPSON L210 (black)	330.00	
23	16	btl	Ink Bottle, EPSON L210 (colored)	330.00	
24	3	pcs	Ink cartridge, Brother LC40 BLK	561.00	
25	3	pcs	Ink cartridge, Brother LC40 Y	561.00	
26	3	pcs	Ink cartridge, Brother LC40 C	561.00	

27	3	pcs	Ink cartridge, Brother LC40 M	561.00	
28	3	cart.	Ink Toner, Brother MFC- 7470D, 5 in 1 model	3,300.00	
29	2	btls	Ink Cartridge, EPSON L350, Black	990.00	
30	3	btls	Ink Cartridge, EPSON L350, Cyan	990.00	
31	2	btls	Ink Cartridge, EPSON L350, Magenta	990.00	
32	2	btls	Ink Cartridge, EPSON L350, Yellow	990.00	
33	5	pcs	Ink Cartridge, PG 40 (Black) Canon ip 1300	1,100.00	
34	5	pcs	Ink Printer, (HP 932 Black)	330.00	
35	5	pcs	Ink Printer, (HP 933 Magenta XL)	330.00	
36	5	pcs	Ink Printer, (HP 933 Yellow XL)	330.00	
37	5	pcs	Ink Printer, (HP 933 Cyan XL)	330.00	
38	8	pc	Ribbon cartridge, Epson Dotmatrix LQ2190 S015531/S015086 60m/196.8 ft	825.00	
39	2	pc	Ribbon cartridge, Epson Dotmatrix LQ2190 S015584/S015327 32m/104.9 ft	825.00	
40	1	pcs	Toner, Brother Toner TN 2280	4,180.00	
41	1	tube	Toner, HP Officejet 7200 All-in-One Series Cold	2,200.00	
42	9	pcs	USB 32gb	253.00	

Brand Name:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. #./address/e-mail add

Date