



University of Science and Technology of Southern Philippines

Alubijid | Cagayan de Oro | Claveria | Jasaan | Oroquieta | Panaon

INVITATION /REQUEST FOR SUBMISSION OF PRICE QUOTATION
Posted in PhilGEPS Webstie/Conspicuous Place at the Procureing Entity

The University of Science & Technology of Southern Philippines, through the Bids and Awards Committee (BAC) hereby invites interested parties to submit quotation for the procurement of the following item:

Reference No.	Qty.	Unit	Specification/Description	Approved Budget for the Contract	Mode of Procurement
RFQ Shopping-012-2017	Please see details below	Please see details below	Shopping for supplies and materials for Quality Assurance and Accreditation of USTP.	₱83,850.00	Shopping - Section 52.1b, Rule XVI, Revised IRR of RA 9184)

Deadline for the submission of quotation is on August 19, 2017 at 12:00 noon at the Procurement Unit, 2nd Floor, USTP Gymnasium building. You may submit your quotation through fax number 856-4696 / 856-1739 or through personal delivery in a sealed envelope.

The University of Science & Technology of Southern Philippines reserves the right to accept or reject any or all bids / price quotations, to annul the process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

(sgd)
ATTY. DIONEL O. ALBINA
BAC Chairman



Date: August 16, 2017
Quotation No.: RFQ-Shopping-012-2017
Name of Project: Procurement for supplies and materials for Quality Assurance and Accreditation of USTP.

The Manager

Cagayan de Oro City

Please quote your lowest price on the item/s listed below, subject to the general Conditions stated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than August 19, 2017 at 12:00 noon. Please enclosed in a sealed envelope.

(sgd)

Atty. DIONEL O. ALBINA
BAC Chairman

- NOTE:
1. DELIVERY PERIOD WITHIN 7 CALENDAR DAYS UPON RECEIPT OF PO.
 2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 CALENDAR DAYS
 3. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED. (if applicable)
 4. THE USTP RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS FOR ANY JUSTIFIABLE AND REASONABLE GROUND WHERE THE AWARD OF THE CONTRACT WILL NOT REDOUND TO THE BENEFIT OF THE GOP.
 5. REQUIREMENTS: 1) PHILGEPS REGISTRATION (PLATINUM MEMBERSHIP)

ITEM #	QTY	UNIT	DESCRIPTIONS AND SPECIFICATIONS	APPROVED UNIT COST (php)	UNIT PRICE
1	5	pc	Certificate Holder, A4 size	50.00	
2	10	ream	Expandable Folder	400.00	
3	100	pcs	Portal File - Single Blue	120.00	
4	20	bottles	White Glue	60.00	
5	20	packs	Highlighter	30.00	
6	50	box	Index Tab, 5 sets/box	320.00	
7	10	packs	Glossy Photopaper (matte Finish)	110.00	
8	10	packs	PVC Plastic Cover, 300 mic, A4 size	900.00	
9	50	pcs	Plastic Combs (Ring Binder), 2" Round Back	90.00	
10	50	pcs	Plastic Combs (Ring Binder), 1" Round Back	50.00	
11	50	pcs	Plastic Combs (Ring Binder), 1/2" Round Back	18.00	
12	10	bottles	EPSON L210 (black)	320.00	
13	10	bottles	EPSON L210 (magenta)	320.00	
14	10	bottles	EPSON L210 (yellow)	320.00	
15	10	bottles	EPSON L210 (cyan)	320.00	
16	5	tube	HP Toner 35A	3,500.00	
17	5	pcs	Disposable Calculator	300.00	

Brand Name:

Delivery Period:

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. #./address/e-mail add

Date