

Supplier : V.S. TAY, INCORPORATED
 Address : 125 Ramon Magsaysay Avenue, Davao City
 Email Address :
 Telephone No. : 082-226-3327, 082-221-4036
 Fax No. : 002-623-291-000
 Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0231
 Date : May 19, 2017
 Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
 Date of Delivery : Sixty (60) calendar days upon receipt of the Notice to Proceed. Delivery Term :
 Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	roll	ACETATE, gauge #3, 50m per roll	19	698.00	13,262.00
2	box	CLIP, backfold, 32mm, 12 pieces per box	79	22.00	1,738.00
3	box	CLIP, backfold, 50mm, 12 pieces per box	103	42.00	4,326.00
4	piece	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic (JOY)	615	15.00	9,225.00
5	piece	ERASER, felt, for blackboard/whiteboard	334	12.00	4,008.00
6	piece	ERASER, plastic or rubber	72	1.50	108.00
7	piece	FILE ORGANIZER, expanding, legal, plastic, assorted colors	40	51.50	2,060.00
8	pad	PAD PAPER, Ruled (YELLOW PAD)	6	12.50	75.00
9	box	PAPER CLIP, gem type, 32mm, 100 pieces per box (PRINCE PAPER CLIP SMALL)	135	6.00	810.00
10	ream	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	148	172.35	25,507.80
11	piece	SIGN PEN, red, 0.07 point (MY GEL)	77	17.00	1,309.00
12	bottle	STAMP PAD INK, violet, 50mL (REDSTONE)	50	9.50	475.00
13	piece	STAMP PAD, felt pad, min 60mm x 100mm	44	31.95	1,405.80
14	roll	TAPE, transparent, 48mm, 50 meters	46	29.00	1,334.00
15	roll	TAPE, packaging, 48mm, 50 meters length	3	29.00	87.00
16	tube	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	14	9.50	133.00
17	piece	CUTTER KNIFE, heavy duty	28	9.75	273.00
18	piece	PENCIL SHARPENER, 1 piece in individual plastic case	16	215.00	3,440.00
19	piece	STAPLE REMOVER, plier type	21	21.00	441.00
20	unit	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box (TEAMSTAR)	36	156.00	5,616.00
TOTAL BROUGHT FORWARD					75,633.60

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

Very truly yours,

CAMELOIR AUXILIO
 Head, Procurement Unit

DR. RUTH G. CABAÑOG
 Chancellor, Cagayan de Oro Campus

Conforme:

(Signature)
 V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

(Date)
 Date

Funds Available:

BUR/OBR No. : *CE 17-05-00449* / *ICP 2017-05-00449*
 Amount : *1,662,774.70 + 28,717.70 = 1,691,492.40*

University of Science and Technology of Southern Philippines

Magellan Campus - Cagayan de Oro City
Clayton Campus - Cagayan de Oro City
Lapasan Campus - Cagayan de Oro City

GSCSE

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
 Location of Project: USTSP

Supplier : V.S. TAY, INCORPORATED
 Address : 125 Ramon Magsaysay Avenue, Davao City
 E-mail Address :
 Telephone No. : 082-226-3327, 082-221-4036
 TIN : 002-623-291-000
 Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0231
 Date : May 19, 2017
 Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
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 Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					75,633.60
21	box	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	71	480.00	34,080.00
22	box	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	9	1,050.00	9,450.00
23	unit	MOUSE, optical, USB connection type	9	134.40	1,209.60
24	cart	INK CART, CANON PG-740, Black	36	870.00	31,320.00
25	cart	INK CART, EPSON C13T6664100 (T6641), Black	24	290.00	6,960.00
26	cart	INK CART, EPSON C13T664200 (T6642), Cyan	34	290.00	9,860.00
27	cart	INK CART, EPSON C13T664300 (T6643), Magenta	24	290.00	6,960.00
28	cart	INK CART, EPSON C13T664400 (T6644), Yellow	27	290.00	7,830.00
29	cart	TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	4	3,600.00	14,400.00
30	pcs	Battery rechargeable, AAA (PANASONIC)	15	198.65	2,979.75
31	pcs	Battery, size 9 volts 1pc/pck (EVEREADY)	5	95.70	478.50
32	pcs	Battery AAA, heavy duty (EVEREADY)	10	32.00	320.00
33	pcs	Battery AA, heavy duty (EVEREADY)	5	19.35	96.75
34	pcs	Acrylic display/sign holder (sign stand), clear, injection mould produced, A4 size, Portrait	24	413.95	9,934.80
35	pcs	Acrylic display/sign holder (sign stand), clear, injection mould produced, A4 size, Landscape	5	265.00	1,325.00
36	pcs	Acrylic display/sign holder (sign stand), clear, injection mould produced, Letter size, landscape A4	4	265.00	1,060.00
37	pcs	Acrylic display/sign holder (sign stand), clear, injection mould produced, Letter size Portrait A4	4	265.00	1,060.00
38	pcs	Access file box, horizontal, legal size (MAGAZINE FILE)	20	118.30	2,366.00
39	pcs	Arch File, legal size, 3" spine with 2 rings (ARCH FILE)	10	182.80	1,828.00
40	pcs	Ballpen (black), fine tips (PANDA)	540	4.85	2,619.00
TOTAL BROUGHT FORWARD					221,771.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Conforme:

V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

07/20/17

Date

Very truly yours,

DR. RUTH G. CABAUG
 Chancellor, Cagayan de Oro Campus

Funds Available

RIIP/OPR No. 017-05-0449/107 017-05-0449

University of Science and Technology of Southern Philippines

Malabon Cagayan de Oro - Cebu - Iloilo - Marikina - Zamboanga

GSCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
 Location of Project: USTsP

Supplier : V.S. TAY, INCORPORATED
 Address : 125 Ramon Magsaysay Avenue, Davao City
 E-mail Address :
 Telephone No. : 082-226-3327, 082-221-4036
 TIN : 002-623-291-000
 Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0231
 Date : May 19, 2017
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Gentlemen:

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Delivery Term :
 Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
			TOTAL CARRIED FORWARD		221,771.00
41	pcs	Ballpen (blue), fine tips (PANDA)	350	4.85	1,697.50
42	pcs	Ballpen (green), fine tips (HBW 9801)	54	3.80	205.20
43	pcs	Ballpen (red), fine tips (PANDA)	315	4.85	1,527.75
44	pcs	Binder, 3-ring, D-type, A4, 64mm (2.5") with insert clear-view pocket on front, back and spine for label	38	1,350.00	51,300.00
45	pcs	Binder, 3-ring, D-type, legal	38	1,500.00	57,000.00
46	box	Binder Clip, medium 1-1/4" wide 5/8" capacity black box of 12 (15/8)	127	36.00	4,572.00
47	box	Binder Clip, medium 3/4" wide 5/8" capacity black box of 36 (15/8)	133	36.00	4,788.00
48	pcs	Certificate Holder, A4 size	183	43.00	7,869.00
49	pcs	Certificate Frames, 8x11 in.	46	145.20	6,679.20
50	pcs	Certificate Jacket, legal size (CERTIFICATE HOLDER)	35	45.20	1,582.00
51	box	Chalk, colored, dustless	100	28.85	2,885.00
52	pcs	Clear book, 100leaves with black cover	166	159.85	26,535.10
53	bklt	white board foldersize: A4	50	135.00	6,750.00
54	bklt	Clear book filler size: long (CLEARBOOK SPIRAL TYPE 20'S)	1	30.65	30.65
55	pcs	Clear cover folder with slider (REPORT FOLDER LONG)	95	25.00	2,375.00
56	ream	Construction Paper, Assorted colored for Account Card (NEON COLORED PAPER LONG)	10	137.65	1,376.50
57	pck	Colored Paper, A4 size, 10 pcs/pck (CONSTRUCTION PAPER 9X12 20'S)	10	18.50	185.00
58	pck	Correction Fluid, 15ml.	50	13.50	675.00
59	pcs	Correction Pen	43	22.50	967.50
60	pcs	Columnar Book with 6 columns (VECO COLUMNAR NOTEBOOK)	8	23.50	188.00
TOTAL BROUGHT FORWARD					400,959.40

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Conforme:

[Signature]
 V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

07/20/17
 Date

Very truly yours,

[Signature]
DR. RUTH G. CABAHUS
 Chancellor, Cagayan de Oro Campus

Funds Available:

BUR/Obr No. : GF 17-05-0449 / 100 2017-05-0449
 Amount : 1,665,774.70 + 25,777.70 = 1,691,552.40

University of Science and Technology of Southern Philippines

Davao City - Cagayan de Oro - Zamboanga

3SCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
 Location of Project: USTsP

Supplier : V.S. TAY, INCORPORATED
 Address : 125 Ramon Magsaysay Avenue, Davao City
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 Telephone No. : 082-226-3327, 082-221-4036
 TIN : 002-623-291-000

P.O. No. : 17-05-0231
 Date : May 19, 2017
 Mode of Procurement: Public Bidding

Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
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 Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					400,959.40
61	pcs	Cutter Blade Handheld, heavy duty, 18 cm (NT HAND CUTTER JLI100)	6	74.20	445.20
62	pcs	Cutter handheld, heavy duty, 6" (NT L550)	23	320.45	7,370.35
63	pcs	Envelope, Brown, A4 size (OFFICE MAX DOCUMENT ENV. 150LBS)	500	1.00	500.00
64	pcs	Envelope, Brown, legal size (OFFICE MAX DOCUMENT ENV. 150LBS)	5150	1.90	9,785.00
65	pcs	Envelope, Brown, short 9X12	144	1.00	144.00
66	pcs	Envelope, accordion	1	126.90	126.90
67	box	Envelope, Brown, (10 x 15 size) 500pcs/box	28	618.30	17,312.40
68	pcs	Envelope, expanding with string, legal brown	50	9.15	457.50
69	pcs	ENVELOPE, expanding, plastic, legal size	260	35.00	9,100.00
70	pcs	Envelope, expanding, legal size	300	9.15	2,745.00
71	pcs	Envelope, expanded, long, blue, thick	57	9.15	521.55
72	bx	ENVELOPE, window mailing long size w/ uni. Seal (good quality)	1	1,200.00	1,200.00
73	bx	Envelope, Mailing, white, Long, 500 pcs/bx (FIVE STAR MAILING ENVELOPE)	19	225.00	4,275.00
74	bx	Envelope, Mailing, white, short, 500 pcs/bx (FIVE STAR MAILING ENVELOPE)	1	154.60	154.60
75	pcs	Envelope mailing with window	15	1.65	24.75
76	sheet	Felt Paper, assorted color	17	18.85	320.45
77	pcs	Folder with tab, green long	60	17.75	1,065.00
78	pck	Folder, morocco/fancy, legal, size, 50s/pck	8	325.00	2,600.00
79	pck	Folder, long, brown (100s)	85	330.00	28,050.00
80	pcs	Folder, long, orange	12	7.00	84.00
TOTAL BROUGHT FORWARD					487,241.10

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Conforme:

(Signature)
 V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date

Very truly yours,

(Signature)
DR. RUTH G. CABARUG
 Chancellor, Cagayan de Oro Campus

(Signature)

Funds Available:

BUR/OBR No. : *GT 17-05-004-19 / 100 2017-05-0049*
 Amount : *1,663,774.40 + 25,779.70 = 1,689,554.2*

University of Science and Technology of Southern Philippines

Subsidiary of the Department of Education - Division Office - Marikina City

3SCSF

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					487,241.10
81	pcs	Folder, short, brown	60	3.25	195.00
82	pcs	Folder, White, 14 points, long (SYSTEM)	2400	3.80	9,120.00
83	pcs	Folder, tagboard, A4 size, white	50	3.50	175.00
84	pcs	Folder, Plastic, sliding long	40	4.85	194.00
85	pcs	General Ledger	30	12.00	360.00
86	blts	Glue, All purpose, (120G TEAMSTAR)	95	18.50	1,757.50
87	pcs	Glue, All purpose, (40G)	15	8.40	126.00
88	pc	Glue gun sticks, clear (medium)	150	7.00	1,050.00
89	pcs	Glue stick, washable & repositionable (21GMS)	20	57.00	1,140.00
90	pc	Illustration Board, (30" x 40"), 2 ply	26	34.40	894.40
91	pack	Index card, 5x8"	8	37.65	301.20
92	pack	Index card, 3"x5"	8	15.90	127.20
93	pack	Index card (3X5)	14	15.90	222.60
94	pcs	Lever Arch File, long, folder	260	182.80	47,528.00
95	pcs	Lever Arch Folder, blue	16	182.80	2,924.80
96	pcs	Lever Arch Folder, black	25	182.80	4,570.00
97	pcs	Lever Arch, A4 size	1	182.80	182.80
98	pcs	Magazine File Box, 112mm x 200mm, with open end	11	118.30	1,301.30
99	pcs	Manila Paper	90	2.80	252.00
100	pcs	Marking Pen, Permanent (black), refillable, fine (PILOT)	230	31.75	7,302.50
TOTAL BROUGHT FORWARD					566,965.40

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Conforme:

V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date

Very truly yours,

DR. RUTH G. CABANOG
 Chancellor, Cagayan de Oro Campus

Funds Available:

BUR/Obr No. : 017-05-0449 / 017-05-0449
 Amount : 1,663,734.40 + 25,777.70 = 1,689,512.10

C.M. Recto Avenue, Lapasan, Cagayan de Oro City 9000 Philippines, Tel. Nos. +63 (88) 856 1738; Telefax +63 (88) 856 4696 / www.ustp.edu.ph

CHERRY ANN D. SALUSOD, CPA
 ACCOUNTANT

VANDAL 5.02.03-110
 VANDAL 5.02.03-990

University of Science and Technology of Southern Philippines

Alabang - Cagayan de Oro - Marikina - Zamboanga - Davao

SCSE

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017

Enduser: Ms. Vima Socorro J. Tandog

Location of Project: USTSP

Supplier : V.S. TAY, INCORPORATED
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD:					566,965.40
101	pcs	Marking Pen, permanent (Blue) Broad, refillable (PILOT)	12	31.75	381.00
102	pcs	Marking Pen, permanent (red) Broad, refillable (PILOT)	5	31.75	158.75
103	pcs	Marking Pen, permanent (black) broad, refillable (PILOT)	14	31.75	444.50
104	pcs	Marking Pen, Whiteboard (Black), broad (FINE PILOT)	300	48.40	14,520.00
105	pcs	Marking Pen, Whiteboard (Black), refillable, fine (PILOT)	462	48.40	22,360.80
106	pcs	Marking Pen, Whiteboard (blue), refillable, fine (PILOT)	704	48.40	34,073.60
107	pcs	Marking Pen, Whiteboard (green), refillable, fine (PILOT)	2	48.40	96.80
108	pcs	Marking Pen, Whiteboard (red), refillable, fine (PILOT)	289	48.40	13,987.60
109	pcs	Metal Ink, LION	2	180.65	361.30
110	pad	Memo cube pad 3" x 3" x 4.5" (KAISITE NOTEPAD 100s)	4	22.60	90.40
111	pcs	Moistener (paper) (KS FINGER MOISTENER)	9	27.75	249.75
112	pads	Page markers assorted ultra colors, 1/2" x 2", 100/pad (KAISITE 4 COLORS)	28	37.65	1,054.20
113	box	Paper Fastener, plastic (PRINCE)	170	26.35	4,479.50
114	pcs	Paste Big, waterwheel (REDSTONE PASTE)	1	33.35	33.35
115	pcs	Pencil Sharpener with Retractable clamps feed pencil to blade and crank action (TEAMSTAR TABLE SHARPENER)	10	263.45	2,634.50
116	pcks	Photo paper, Glossy legal size, 10 pcs/pck A4 20s (QUAFF)	5	59.15	295.75
117	pcs	Pencil Eraser	95	6.45	612.75
118	pc	Picture Frame, A4 size, for certificates	16	168.00	2,688.00
119	roll	Plastic Acetate, gauge 6 BANTEX	4	1,501.10	6,004.40
120	box	Plastic index tab A-Z	28	72.50	2,030.00

TOTAL BROUGHT FORWARD: P 673,522.35

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO

Head, Procurement Unit

Conforme:

V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date

Very truly yours,

DR. RUTH G. CABAHUG

Chancellor, Cagayan de Oro Campus

Funds Available:

BUR/Obr No. : CF 17-05-0419/10 2017-05-0049

Amount : 1663,744.40 + 26,777.70 = 1,690,522.10

University of Science and Technology of Southern Philippines

Abulog - Cagayan de Oro - Cavitex - Liguasan - Misamis - Zamboanga

SCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
 Location of Project: USTsP

Supplier: V.S. TAY, INCORPORATED
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					673,522.35
121	pcs	Plastic combs (ring binder), round back, 1/2", black or blue or red (BLACK)	15	9.15	137.25
122	pcs	Plastic combs (ring binder), round back, 1", black or blue or red (BLACK)	15	25.80	387.00
123	pcs	Plastic ring binder, 12mm, A4 (44")	2	9.15	18.30
124	pcs	Plastic ring binder, 16mm, A4 (44")	2	15.05	30.10
125	pcs	Porta file, A4, black, width, 4" (MAGAZINE FILE)	19	118.30	2,247.70
126	pcs	Porta file, long, black, width, 4" (MAGAZINE FILE)	195	118.30	23,068.50
127	pcs	Porta file, long, blue, width, 4" (MAGAZINE FILE)	120	118.30	14,196.00
128	pcs	Porta file, long Dark red, width, 4" (MAGAZINE FILE)	70	118.30	8,281.00
129	pcs	Porta file, long, green, width, 4" (MAGAZINE FILE)	52	118.30	6,151.60
130	pcs	Porta file, long, red, width, 4" (MAGAZINE FILE)	470	118.30	55,601.00
131	pcs	Pressboard Folder, expandable, A4 size, blue	52	10.25	533.00
132	pcs	Pressboard Folder, plain long (ASIA)	10	10.60	106.00
133	box	Push pin, Hammer head type (100s)	34	25.80	877.20
134	box	Push pin, plastic round head type (50s)	4	13.70	54.80
135	box	Push pin, flat head type, assorted colors, 100/case	21	21.50	451.50
136	ream	PVC cover, 300mm size: A4	7	548.40	3,838.80
137	bxs	PVC Cover, 300mic, 217mmx283mm, 100pcs/bx (SHORT)	6	516.15	3,096.90
138	bxs	PVC cover, 300mm size: letter size (100pc/box)	3	516.15	1,548.45
139	bots	Refill Ink for Permanent Marker Pen black	72	68.85	4,957.20
140	bots	Refill Ink for Permanent Marker Pen blue	68	68.85	4,681.80
TOTAL BROUGHT FORWARD					803,786.45

* In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Very truly yours,
DR. RUTH G. CABAÑAS
 Chancellor, Cagayan de Oro Campus

Conforme:

[Signature]
 V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date: 07/20/17

Funds Available:

BUR/Obr No.: GF 17-05-0444/101 2017-05-2049
 Amount: 1,663,724.90 + 25,777.70 = 1,689,502.60

University of Science and Technology of Southern Philippines

Malabon, Cagayan de Oro, Cebu, Zamboanga, Davao, Cebu, Zamboanga, Davao

SCSE

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017

Enduser: Ms. Vima Socorro J. Tandog

Location of Project: USTSP

Supplier : V.S. TAY, INCORPORATED
 Address : 125 Ramon Magsaysay Avenue, Davao City
 Email Address :
 Telephone No. : 082-226-3327, 082-221-4036
 Fax No. : 002-623-291-000
 Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0231
 Date : May 19, 2017
 Mode of Procurement: Public Bidding

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
 Date of Delivery : Sixty (60) calendar days upon receipt of the Notice to Proceed.
 Delivery Term :
 Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					803,786.45
141	bots	Refill Ink for Permanent Marker Pen red	69	68.85	4,750.65
142	btls	Refill Ink for Whiteboard Marker, red	40	109.70	4,388.00
143	btls	Refill Ink for Whiteboard Marker, black,	435	109.70	47,719.50
144	btls	Refill Ink for Whiteboard marker, blue	290	109.70	31,813.00
145	pcs	Ribbon, Typewriter (SELECT)	1	16.15	16.15
146	pcs	Ring Binder -3" thick, 1 meter long 2" (PLASTIC RING BINDER)	13	41.95	545.35
147	pcs	Ring Binder -2" thick, 1 meter long (PLASTER RING BINDER)	15	41.95	629.25
148	pcs	Ring Binder -1" thick, 1 meter long (PLASTIC RING BINDER)	28	25.80	722.40
149	pcs	Ruler, plastic, 12"	12	4.00	48.00
150	pcs	Ruler, plastic, 14" (12")	3	4.00	12.00
151	pcs	Ruler, plastic, 18"	10	37.65	376.50
152	pcs	Ruler, plastic, 12" stainless (ACURA)	4	30.00	120.00
153	btl	Rubber, Contact Cement (350cc)	2	62.90	125.80
154	pcs	Sign Pen, 0.3 black (PILOT)	90	60.75	5,467.50
155	pcs	Sign Pen, 0.2 black (PILOT .3)	23	60.75	1,397.25
156	pcs	Sign Pen, 0.2 blue (PILOT .3)	23	60.75	1,397.25
157	pcs	Sign Pen, 0.2 Red (PILOT .3)	23	60.75	1,397.25
158	pcs	Sign Pen, 0.3 blue (PILOT)	82	60.75	4,981.50
159	pcs	Sign Pen, 0.3 red (PILOT)	57	60.75	3,462.75
160	pcs	Sign Pen, 0.4 black (PILOT)	57	60.75	3,462.75

TOTAL BROUGHT FORWARD **916,619.30**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO E. BUXILIO
 Head, Procurement Unit

Very truly yours,

DR. RUTH G. CABAHIUG
 Chancellor, Cagayan de Oro Campus

Conforme:

V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date

Goods Available:

BUR/OBR No. : **GT 17-05-0449 / 1705-05-0049**
 Amount : **1,168,332.40 + 75,286.90 = 1,243,619.30**

University of Science and Technology of Southern Philippines

Multipurpose Government Office - University - Lapasan - Cagayan de Oro - Mindanao

SCSF

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017
 Enduser: Ms. Vima Socorro J. Tandog
 Location of Project: USTSP

Supplier: V.S. TAY, INCORPORATED
 Address: 125 Ramon Magsaysay Avenue, Davao City
 Email Address:
 Telephone No.: 082-226-3327, 082-221-4036
 Fax: 002-623-291-000
 Purpose: Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No.: 17-05-0231
 Date: May 19, 2017
 Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
 Delivery Term:
 Date of Delivery: Sixty (60) calendar days upon receipt of the Notice to Proceed.
 Payment Term:

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					916,619.30
161	pcs	Sign Pen. 0.4 blue (PILOT)	28	60.75	1,701.00
162	pcs	Sign Pen. 0.5 green (PILOT)	15	48.40	726.00
163	pcs	Sign Pen. 0.7 black (PILOT)	33	63.45	2,093.85
164	pcs	Sign Pen. 0.7 blue (PILOT)	10	63.45	634.50
165	pcs	Spring Notebook 50 sheets (40s GLOBAL)	8	5.95	47.60
166	box	Staple wire No. 10	33	4.30	141.90
167	box	Staple wire No. 1/4 (PRINCE #35)	23	22.60	519.80
168	pcs	Stapler, full strip, 15 shts cap., durable, No. 35 (MAX HD 50R)	2	287.00	574.00
169	box	Staples MAX-HD-3LS (6mm) or equivalent (6MM)	10	54.50	545.00
170	box	Staples MAX-HD-3LS (8mm) or equivalent	10	36.75	367.50
171	box	Staples MAX-HD-3LS (10mm) or equivalent	10	40.90	409.00
172	pcs	Styrofoam for signage 1.5" thickness, 4' x 8' (1/2")	1	285.00	285.00
173	roll	Tape, Double adhesive 1", 5m (1"X25 YARDS CROCO)	38	25.80	980.40
174	roll	Tape, Double adhesive 2", 5m (2"X25 YARDS)	23	51.65	1,187.95
175	roll	Tape Double sided 1/2", 5m (CROCO)	14	36.60	512.40
176	roll	Tape Duct, 2", gray	13	63.40	824.20
177	roll	Tape, Masking, 3"	20	81.75	1,635.00
178	roll	Tape, Masking, 3/4"	16	21.00	336.00
179	roll	Tape, packaging, 2"	20	29.00	580.00
180	roll	Tape, packaging, 3"	30	47.35	1,420.50
TOTAL BROUGHT FORWARD					P 932,140.90

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
 Head, Procurement Unit

Very truly yours,

DR. RUTH G. CABAHUG
 Chancellor, Cagayan de Oro Campus

Conforme:

(Signature)
 V.S. TAY, INCORPORATED
 Signature over printed name of Supplier

Date

Goods Available:

BUR/Obr No.: *CF 17-05-0449/157 2017-05-20-19*
 Amount: *1,662,774.90 + 26,779.70 = 1,689,554.60*



University of Science and Technology of Southern Philippines

Alabid Cagayan de Oro Cebu Iligan Zamboanga

3SCSE

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017
Enduser: Ms. Vima Socorro J. Tandog
Location of Project: USTSP

Supplier : V.S. TAY, INCORPORATED
Address : 125 Ramon Magsaysay Avenue, Davao City
E-mail Address :
Telephone No. : 082-226-3327, 082-221-4036
TN : 002-623-291-000
Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0731
Date : May 19, 2017
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
Date of Delivery : Sixty (60) calendar days upon receipt of the Notice to Proceed.

Delivery Term :
Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
			TOTAL CARRIED FORWARD		932,140.90
181	roll	Tape, transparent, 3/4"	22	12.90	283.80
182	pcs	Triangular Scale	1	160.25	160.25
183	box	Thumbtacks, 100pcs/box (MITSUYA)	36	9.15	329.40
184	pcs	Book End, (5" X 8"), METAL	95	80.65	7,661.75
185	pcs	Bulletin Board with Aluminum Frame, 4' x4' feet (48" x 48" inches) (WHITEBOARD)	8	2,500.00	20,000.00
186	unit	Cork board with Aluminum Frame, 1' x4' feet (48" x 48" inches) 1/2" (THICK)	8	1,919.35	15,354.80
187	unit	Cork board with Aluminum Frame, 4' x4' feet	1	1,919.35	1,919.35
188	unit	Cork board with wooden frame, 2' x3' feet (WITH ALUMINUM FRAME)	6	698.95	4,193.70
189	unit	NT Cutter, 900 x 900 (JL100)	10	74.75	747.50
190	unit	NT Cutter Knife, heavy duty (JL100)	5	74.75	373.75
191	roll	Extension cord 5m x3 gang, 3 pong w#10 (5 METERS)	20	301.10	6,022.00
192	pc	Gun Tacker (JT21)	1	327.95	327.95
193	box	Gun tacker wire JT21 (BERKELEY)	5	22.60	113.00
194	pc	Paper Trimmer/Cutter, blade size/cutting length 18", heavy duty with metric measurement, 18"x18" dimension, 15 sheets Capacity (A3 SIZE)	1	10,322.60	10,322.60
195	pc	Pen Type Paper Cutter Knife	3	230.00	690.00
196	pc	Penlight	8	308.00	2,464.00
197	pcs	Scissors, lightweight stainless steel with edge-ground blades, 18" straight handles, black, Tailor (8.5")	22	288.00	6,336.00
198	unit	Scissors, stainless, 7" including plastic handle	36	54.85	1,974.60
199	unit	Stapler with remover, S45TM Antimicrobial std. desk black (#35)	33	155.00	5,115.00
200	unit	Stapler, heavy duty (#35)	25	155.00	3,875.00
			TOTAL BROUGHT FORWARD		1,020,405.35

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
Head, Procurement Unit

Conforme:

[Signature]
V.S. TAY, INCORPORATED
Signature over printed name of Supplier

Date

Funds Available: *[Signature]* CDA

Very truly yours,

[Signature]
DR. RUTH G. CABANUG
Chancellor, Cagayan de Oro Campus



University of Science and Technology of Southern Philippines

Alabugod - Cagayan de Oro - Claveria - Jasaan - Oroquieta - Panaon

SCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
Enduser: Ms. Vima Socorro J. Tandog
Location of Project: USTsP

Supplier : V.S. TAY, INCORPORATED
Address : 125 Ramon Magsaysay Avenue, Davao City
Mailing Address :
Telephone No. : 082-226-3327, 082-221-4036
Fax No. : 002-623-291-000
Purpose : Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No. : 17-05-0231
Date : May 19, 2017
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
Date of Delivery : Sixty (60) calendar days upon receipt of the Notice to Proceed.
Delivery Term :
Payment Term :

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					1,020,405.35
201	pcs	Stapler w/ remover.no.35, heavy duty	24	155.00	3,720.00
202	pc	Staple gun tacker, 360 x 322 (BERKELEY GUN TACKER WIRE JT-21)	1	327.95	327.95
203	pcs	Stapler, long reach, handles up to 20 sheets of paper and up to 12" from edge of sheets (MAX LONG ARM STAPLER)	7	1,660.00	11,620.00
204	pcs	Tape dispenser, tabletop with weighted rubber base holds dispenser in place, 3" Core, Beige	5	1,300.00	6,500.00
205	pcs	Tape dispenser, heavy duty, for 24mm(1")	18	510.00	9,180.00
206	pc	Desk tray, flexible stacker, 3 layers, grey (METAL DESK TRAY BLACK)	123	350.00	43,050.00
207	pc	Steel Tape (5-meters)	1	263.45	263.45
208	pc	White board with aluminum 24" x 36"	2	968.00	1,936.00
209	pc	Telephone set (PANASONIC)	1	950.00	950.00
210	pc	Ring Binder Machine	1	10,395.00	10,395.00
211	sheet	Cartolina (black), 120 gsm	43	7.00	301.00
212	sheet	Cartolina (red), 120 gsm	9	7.00	63.00
213	sheet	Cartolina (white), 120 gsm	23	4.15	95.45
214	pack	Cartolina, white, 20's/pack, 150 gsm	750	60.00	45,000.00
215	box	Carbonated COMPUTER CONTINUOUS FORMS, 4ply, 11" x9-1/2", 1,000 sheets/box (GENIUS COMPUTER PAPER 375 SHEETS/BOX)	14	747.30	10,462.20
216	ream	Paper, Book, Short size subs 20 (COPY ONE)	40	125.80	5,032.00
217	ream	Paper, mimeo, Groundwood, 216mmx330mm (8-1/2"x13") Legal size	20	105.40	2,108.00
218	ream	Paper, Whitewove, A4 size, subs. 18 (PILOT WHITEWOVE)	10	114.00	1,140.00
219	ream	Paper, Whitewove, A4 size, subs. 20	30	145.20	4,356.00
220	ream	Paper, Whitewove, long subs. 20	30	160.00	4,800.00
TOTAL BROUGHT FORWARD					1,181,705.40

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO BAUXILIO
Head, Procurement Unit

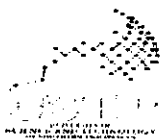
Conforme:

V.S. TAY, INCORPORATED
Signature over printed name of Supplier

07/20/17
Date

Very truly yours,

DR. RUTH G. CABRUG
Chancellor, Cagayan de Oro Campus



University of Science and Technology of Southern Philippines

Malubog - Cagayan de Oro - Cebu - Iloilo - Zamboanga - Marikina - Manila

SCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
Enduser: Ms. Vima Socorro J. Tandog
Location of Project: USTsP

Supplier: V.S. TAY, INCORPORATED
Address: 125 Ramon Magsaysay Avenue, Davao City
E-mail Address:
Telephone No.: 082-228-3327, 082-221-4036
Fax No.: 002-623-291-000
Purpose: Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No.: 17-05-0231
Date: May 19, 2017
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
Date of Delivery: Sixty (60) calendar days upon receipt of the Notice to Proceed.
Delivery Term:
Payment Term:

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
TOTAL CARRIED FORWARD					1,181,705.40
221	ream	Mimeographing Paper (Whitewove A4)	25	113.00	2,825.00
222	ream	Paper, mimeo, whitewove, A4 size	25	114.00	2,850.00
223	packs	Paper special Type, Board (185gsm) at least 10 sheets/pack, Ivory color (for certificates) (CENTENNIAL 200GSM)	43	36.05	1,550.15
224	packs	Photo paper, glossy legal size (A4 QUAFF 20s)	2	59.15	118.30
225	pack	Sticker Paper, A4 size, green, orange, red, blue	24	48.40	1,161.60
226	pack	Sticker Paper, (white), A4 high gloss, 10pcs/pack	95	75.00	7,125.00
227	pack	Special paper, beige, 120 gsm, long for certificate (CENTENNIAL IVORY)	10	23.15	231.50
228	packs	Special paper for TOR (light green), Long, 10pcs/pack	48	45.00	2,160.00
229	box	PST 13T Continuous Paper 11 x 9 (1 ply) (GENIUS COMPUTER PAPER 11X9 1/2 1 PLY)	47	352.00	16,544.00
230	pcs	Compact disk 700MB (CD-R) with jacket	47	32.00	1,504.00
231	pcs	Drum, INEO-160	3	2,480.00	7,440.00
232	box	DVD re-rewritable, 10pcs/box (700MB)	33	510.00	16,830.00
233	pc	DVR -R with sleeves.	47	22.00	1,034.00
234	pc	External hard drive 500gb	6	3,200.00	19,200.00
235	pc	External hard drive portable, 4TB, 3.5 black, USB 3.0 & nb	2	11,500.00	23,000.00
236	btl	Ink Bottle compatible for EPSON L110 (black) (70ML EPSON)	9	311.85	2,806.65
237	btl	Ink Bottle compatible for EPSON L110 (colored), cyan, (70ML EPSON)	1	311.85	311.85
238	btl	Ink Bottle compatible for EPSON L110 (colored), magenta (70ML EPSON)	1	311.85	311.85
239	btl	Ink Bottle compatible for EPSON L110 (colored), yellow (70ML EPSON)	1	311.85	311.85
240	pcs	Ink Cartridge compatible for Canon CL-40 (DG-40)	5	1,139.80	5,699.00
TOTAL BROUGHT FORWARD:					1,294,720.15

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. AUXILIO
Head, Procurement Unit

Conforme:

[Signature]
V.S. TAY, INCORPORATED
Signature over printed name of Supplier

Date: 07/20/17

Very truly yours,

[Signature]
DR. RUTH G. CABAHO
Chancellor, Cagayan de Oro Campus



University of Science and Technology of Southern Philippines

Alubani - Cagayan de Oro - Claveria - Lasaan - Misamis - Zamboanga

SCSE

PURCHASE ORDER

PRN: USTsP-GSPB-CSE-01-03-2017
Enduser: Ms. Vima Socorro J. Tandog
Location of Project: USTsP

Supplier: V.S. TAY, INCORPORATED
Address: 125 Ramon Magsaysay Avenue, Davao City
Email Address:
Telephone No.: 082-226-3327, 082-221-4036
PIN: 002-623-291-000
Purpose: Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)
Gentlemen:

P.O. No.: 17-05-0231
Date: May 19, 2017
Mode of Procurement: Public Bidding

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
Date of Delivery: Sixty (60) calendar days upon receipt of the Notice to Proceed.
Delivery Term:
Payment Term:

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
			TOTAL CARRIED FORWARD		1,294,720.15
241	pcs	Ink Cartridge compatible for Canon CL-41	7	1,559.15	10,914.05
242	btl	Ink compatible to EPSON L200	18	311.85	5,613.30
243	btl	Ink Bottle compatible for EPSON L210 (black)	18	311.85	5,613.30
244	btl	Ink Bottle compatible for EPSON L210 (colored)	40	311.85	12,474.00
245	btl	Ink compatible for Epson L220 Cyan 664	10	311.85	3,118.50
246	btl	Ink compatible for Epson L220 Magenta 664	10	311.85	3,118.50
247	btl	Ink compatible for Epson L220 Yellow 664	10	311.85	3,118.50
248	btl	Ink compatible for Epson L220 Black664	10	311.85	3,118.50
249	pcs	Ink cartridge, compatible for Brother LC40 Y	5	559.15	2,795.75
250	pcs	Ink cartridge, compatible for Brother LC40 C	5	559.15	2,795.75
251	pcs	Ink cartridge, compatible for Brother LC40 M	5	559.15	2,795.75
252	btls	Ink Cartridge, compatible for EPSON L350, Black (EPSON INK REFILL 70ML)	21	311.85	6,548.85
253	btls	Ink Cartridge, compatible for EPSON L350, Cyan (EPSON INK REFILL 70ML)	20	311.85	6,237.00
254	btls	Ink Cartridge, compatible for EPSON L350, Magenta (EPSON INK REFILL 70ML)	20	311.85	6,237.00
255	btls	Ink Cartridge, compatible for EPSON L350, Yellow (EPSON INK REFILL 70ML)	20	311.85	6,237.00
256	pcs	Ink Cartridge, compatible for PG 40 (Black) Canon ip 1300	5	1,139.80	5,699.00
257	pcs	Ink Printer compatible for (HP 932 Black) (INK RITE INK REFILL 100ML)	13	59.15	768.95
258	pcs	Ink Printer compatible for (HP 933 Magenta XL) (INK RITE INK REFILL 100ML)	13	59.15	768.95
259	pcs	Ink Printer compatible for (HP 933 Yellow XL) (INK RITE INK REFILL 100ML)	13	59.15	768.95
260	pcs	Ink Printer compatible for (HP 933 Cyan XL) INK RITE INK REFILL 100ML	13	59.15	768.95
			TOTAL BROUGHT FORWARD		1,384,230.70

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELOR AUXILIO
Head, Procurement Unit

Conforme:

[Signature]
V.S. TAY, INCORPORATED
Signature over printed name of Supplier

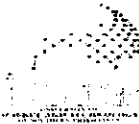
Date

Very truly yours,

[Signature]
DR. RUTH G. CABAHUG
Chancellor, Cagayan de Oro Campus

[Signature]

Goods Available:



University of Science and Technology of Southern Philippines

Ateneo - Cagayan de Oro - Linao - Zamboanga - Davao - Zamboanga - Zamboanga

GSCSE

PURCHASE ORDER

PRN: USTSP-GSPB-CSE-01-03-2017
Enduser: Ms. Vima Socorro J. Tandog
Location of Project: USTSP

Supplier: V.S. TAY, INCORPORATED
Address: 125 Ramon Magsaysay Avenue, Davao City
E-mail Address:
Telephone No.: 082-226-3327, 082-221-4036
TIN: 002-623-291-000
Purpose: Proposed Procurement for the Supply and Delivery of Common Office Supplies (1st Quarter)

P.O. No.: 17-05-0231
Date: May 19, 2017
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SUPPLY OFFICE, USTP, LAPASAN CAGAYAN DE ORO CITY
Date of Delivery: Sixty (60) calendar days upon receipt of the Notice to Proceed.
Delivery Term:
Payment Term:

Table with 7 columns: Stock No., Unit, Description, Qty., Unit Cost, Amount. Includes items like Printer Ink, Ribbon, Toner, and Cell Card.

GRAND TOTAL: ONE MILLION SIX HUNDRED EIGHTY NINE THOUSAND FOUR HUNDRED FIFTY TWO PESOS ONLY P 1,689,452.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Checked and verified by:

CAMELO R. RUXILIO
Head, Procurement Unit

Conforme:

V.S. TAY, INCORPORATED
Signature over printed name of Supplier

Date

Very truly yours,

DR. RUTH G. CABANOG
Chancellor, Cagayan de Oro Campus

Wale

Funds Available:

BUR/OBR No.: 02 17-05-0449/107 2017.05.0231